**CITY OF LONG BEACH  
BOARD OF ADJUSTMENT / PLANNING AND ZONING COMMISSION MINUTES  
September 12, 2018 6:30 PM**

**Members Present:** Gerald Jensen, Gerald Rust, Ken Moe, Mike Pfeiffer, Bill Rood

**Guests Present:** Fred Sandal, Jay Juergensen, Leif Henriksen, Jake Johnsrud, Dave Schroeder, Terry Gappa, Judy Teske, Ryan Hanson, Scott Crumb, Mark Jahner

Gerald Jensen opened the meeting at 6:30 and handed the meeting over to Fred Sandal to review and discuss the following public hearing items.

**Public Hearings**

* 1. **Conditional use permit and variances related to the creation of a 35-unit recreational vehicle campsite commercial planned unit development. Variances required include the creation of 35 RV campsites (max. allowed is 25), allowance for a 35-slip common docking area on Lake Minnewaska (max allowed is 8 slips), and exceeding of the maximum allowed impervious coverage.**
     1. **Applicant: Dave Schroeder.**
     2. **Property Owner: DMZ Properties LLC.**
     3. **Partial Legal Description: Subd of Govt Lot 6, Part of Government Lots 1 and 6 as recorded on Doc#248145 and Doc#235791. Sections 10 and 11, Township 125, Range 38.**
     4. **Property Address: 23948 North Lakeshore Drive.**
     5. **Parcel number(s): 24-0113-000, 24-0113-003 and 24-0069-000.**

Fred reviewed the application for variance request and the MN DNR’s input on the request. Mr. Jahner spoke about the DNR’s input/concerns with the application. Adjacent property owners asked about fencing in the proposed area to keep trespassers off of their properties.

Motion by Gerald Rust 2nd by Bill to recommend to the council to table the application until the applicant can further address the DNR’s concerns. Motion carried.

* 1. **Variance to construct a 24’x54’ covered patio, addition to structure approx. 30 ft from Lake Minnewaska (min. 75 ft. required).**
     1. **Applicant: Kenneth Moe**
     2. **Property Owner: Moe & Gerdes Properties**
     3. **Legal Description: Lot 1, Block One, Torguson Addition**
     4. **Property Address: 23583 North Lakeshore Drive**
     5. **Parcel number(s): 24-0280-000**

Ken Moe explained the application and plans to cover an existing patio. Commission discussed rain water issues. Motion by Mike 2nd by Gerald to recommend to the council approval of the variance with the following conditions:

Conditions of approval:

**1.** That the rainwater running off the proposed roof be directed to an area that will allow for infiltration before it enters Lake Minnewaska. This may include directing of the water to the pervious paver patio approved in 2017 by variance, provided that evidence from the applicant's engineer is provided that it can accommodate the additional water consistent with the conditions of the 2017 variance approval, or directing to another area that would contain a rainwater garden or other best management practice designed to accommodate a 1" rainfall from the area of the roof.

**2.** That the proposed roof does not exceed the existing concrete slab to which the roof will be constructed over.

* 1. **Various amendments to the City of Long Beach Zoning Ordinance. The purpose of the amendments are to clarify and remove inconsistencies in regulations relating to the setbacks applicable to shoreland properties, allowable RV usage and other updates relating to the ordinance and to update the City's zoning map. Applicant: City of Long Beach Planning Commission**

Item c. was tabled for discussion at a future meeting.

Motion to adjourn by Mike 2nd by Ken. Motion carried.