**LONG BEACH CITY COUNCIL MINUTES**

**May 10th, 2017, 7pm CST**

MEMBERS PRESENT: Gerald Jensen, Bill Rood, Gerald Rust, Ken Moe, Mike Pfeiffer.

GUESTS: Ben Oleson and Mark Sprague from Hometown Planning, Dennis Dalager, Gary Swanson and Beth Moe.

PLEDGE OF ALLEGIANCE.

**House Keeping Items**

* Approval of Agenda. Motion to approve by Bill Rood 2nd by Ken Moe. Motion carried.
* Approval of Minutes
1. Regular Meeting April minutes from 04/12/2017. Changes needed for April minutes. Bill Rood will update for approval at June Meeting.
2. Tax Appeals Meeting Minutes 4/17/17. Motion to approve Tax Appeals meeting minutes by Gerald Rust 2nd by Ken Moe. Motion carried.
* Planning and Zoning Commission Ordinance. Motion by Ken Moe 2nd by Bill Rood to approve ordinance 107 approving the City council as the planning and zoning commission. Motion Carried.

**Meeting adjourn at 7:20pm to conduct Planning and Zoning meeting.**

**Meeting reconvened at 7:30pm CST**

 **Planning and Zoning**

* Discussion involving Captains Bay PUD final Plat approval. Ken Moe is requesting final approval of the Plat for Captains Bay Planned Unit Development.
* Planning and Zoning Commission recommended the City council to give approval of plat for Captains Bay.
* Motion to approve final Plat for Captains Bay Planned Unit Development by Mike Pfeiffer 2nd by Gerald Rust. Motion Carried.

 Revision of permit and fees schedule

* Discussion took place involving changes to the fee schedules and permit requirements.
* Ben Oleson form Hometown Planning presented a revised fee schedule for 2017.
* Motion to approve revised 2017 fee schedule by Gerald Rust 2nd by Ken Moe. Motion carried

 Discussion concerning access to parcels 24-0162-000 and 24-0160-000. According to the County record and Plat of Smoky Ridge there appears to be access to said parcels by road right of way on Pelican Lake Road. Parcel owners were not present.

**Financials Review**

* Approval of Claims and Disbursements lists. Motion to approve claims and disbursements by Gerald Rust 2nd by Ken Moe. Motion carried.

**Sewer report**

* Flow has been reversed to the wye station successfully.
* Letter to Minnewaska Area Highschool (MAHS) was sent and invoices to MAHS from the City of Long Beach have been approved by MAHS for payment.
* Captains Bay PUD notification sent to the City of Glenwood.
* Cleaning of lift stations has begun.
* New pumps have been ordered.

Discussion took place regarding the Letter from MNDOT to move or deepen the city’s forced main in the ditch along Hwy 28 in front of Brownies Tire Service. Mike Pfeiffer will follow up with Tom Klemengahen and Bill Rood will have the City’s Attorney, Rinke Noonan review letters and permit utilities. Further discussion to be held once an appropriate response to the letter is determined.

Gary Swanson inquired about roadwork to be completed by Riley Bros on Golf Course Road and Willow Lane, and trucks hauling loaded on golf course road. Gerald Jensen will follow up with Riley Bros on getting work completed this summer.

Meeting adjourn at 8:20pm CST to travel to Morning Glory Gardens (MGG)

Meeting reconvened at 8:25pm CST at MGG.

City Council walked through a guided tour by Gerald Rust to assess MGG property to include buildings and exterior structures for potential improvements. Walk through assessment completed at 8:50pm CST.

Meeting adjourn at MGG at 8:50pm CST to travel to City Hall.

Meeting reconvened at City Hall at 8:56pm CST

**Morning Glory Gardens**

* Discussion regarding MGG repairs and costs. Council will discuss ideas on renovation and or repurposing at the June Meeting. Mike will also draft a survey to the public to gauge citizen interest and input on MGG.

**Clerk Updates:**

* Update on web page given. Bill Rood will follow up with Palmer Creations on the website.

**Technology, Website and email services discussion.**

* Mike Pfeiffer presented Google Business email services for the City of Long Beach staff. Motion by Bill Rood and 2nd by Mike Pfeiffer to maintain Palmer Creations for website service and use Google for Business for email services. Motion carried.
* New Media Monitor for city Hall discussed. Mike Pfeiffer presented an option that would cost $350 or less. Motion by Ken Moe 2nd by Gerald Rust to approve new monitor, wall mount and cable for city hall. Motion Carried

**Bridge Updates**:

* Gerald Jensen continues to reach out to Schroeder Construction to discuss bridge repairs on Dero Drive. Schroeder cannot complete the project as contracted for bid due to obstructing powerlines. Schroeder is exploring other options to support/maintain the bridge. Gerald Jensen will continue seeking resolution on this matter.

**New Business**:

* Andis Snow Plowing gave a bid of $285 to clean up shoreline across of City Hall. Motion by Gerald Rust 2nd by Mike Pfeiffer to approve bid and hire Andis Snow Plowing to clean up shoreline in front of City Hall .
* New Emergency Siren bids reviewed.
* Gerald Rust discussed a matching funds program through Centerpoint Energy for small communities to purchase a new Emergency Siren. No action will be taken on this program for 2017 as the current Emergency Sirens are in working order.
* The city’s use of the computers was discussed as 2 citizens have shown interest in purchasing the computers. Mike Pfeiffer will look into determining a price for the computers and making sure they are clean of city documents.
* Gary Swanson inquired about work to be done on a culvert crossing CR 54 near Lauren Severson’s house. Gerald Jensen will follow up on this matter.

Meeting Adjourn at 10:10pm

Bill Rood

City Clerk/Treasurer